

BOROUGH OF CARLISLE EMPLOYMENT OPPORTUNITY

The Borough of Carlisle is dedicated to providing a diverse work environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to actual or perceived race, color, religious creed, ancestry, sex, national origin, disability, sexual orientation, gender identity or gender expression.

JOB DESCRIPTION

Class Title: Lifeguard
Department: Parks and Recreation
Location: Carlisle Community Pool, 1236 Franklin Street

GENERAL PURPOSE

Insures the safety of all pool patrons and protect lives while maintaining order in a municipal pool setting.

SUPERVISION RECEIVED

Works under the general supervision of the Recreation/Pool Manager, Assistant Pool Manager and Head Lifeguard.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prevent injuries by minimizing or eliminating hazardous situations or behaviors.
- Enforce facility rules and regulations and educate patrons about them.
- Recognize and respond quickly and effectively to all emergencies.
- Utilize whistle codes, hand signals and Emergency Action Plan.
- Inspect the facility on a daily basis and report any unsafe or hazardous conditions such as; fecal matter in the pool, equipment in improper working order, body fluid spills, etc. to the Manager on Duty immediately.
- Collect and dispose of trash in and around the pool, rec area, bathhouse and parking lots.
- Empty trash receptacles.
- Clean the bathhouse including but not limited to the following tasks; stock paper goods, clean toilets, sinks and showers, vacuum and mop floors.
- Attend all staff meetings.
- Attend and participate in all staff trainings and drills.

PERIPHERAL DUTIES

- Ensure a friendly, professional, customer-service oriented environment for all pool patrons.
- Complete and submit required records and reports for all accidents and incidents.

- Respond to public inquiries about the Carlisle Community Pool and related aquatic programs.
- Assist in vacuuming, brushing and maintaining cleanliness of pool.
- Perform other duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Any equivalent combination of education and experience which demonstrates the knowledge and experience to perform the work.

Necessary Knowledge, Skills and Abilities:

- A. Ability to effectively enforce safety and health regulations.
- B. Ability to withstand prolonged periods in the sun and prolonged periods in a seated position.
- C. Ability to communicate with the public using whistles, hand signals, and verbal commands.
- D. Ability to establish and maintain effective working relationships with employees, supervisors, participants, instructors, and the general public
- E. Ability to act quickly and appropriately in emergency situations.
- F. Ability to effectively teach swimming lessons.
- G. Ability to arrive to work on time and be ready to begin work at the start of their shift.

SPECIAL REQUIREMENTS

- Current CPR for the Professional Rescuer.
- Current Lifeguard Training.
- WSI, Water Safety Instructor (preferred but not required).
- Valid Child Abuse Clearance (need prior to first day of work).
- Valid Criminal Background Clearance (need prior to first day of work).
- Valid FBI Fingerprint Clearance (need prior to first day of work).
- Child Protective Services Disclosure Statement for Provisional Employment.
- Mandated Reporter Training certificate (current within 5 years).
- Clearances from other employers or are valid for 5 years after date of completion.
- Ability to swim 500 yards per week.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to swim, walk, jump, sit and talk or hear. The employee is frequently required to use hands

to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to climb or balance.

The employee must occasionally lift and/or move over 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision and the ability to adjust focus.